

## Hamsterley Trailblazers – Meeting Agenda



Date	5 <sup>th</sup> May 2016, 19.00 at The Cross Keys Pub, Hamsterley	
1. Apologies for absence	Vicky Chilcott, Dan Small, Mike Monaghan, Geoff Morson, Lindsay Talks, Emma Graham.	
2. Present	Shaun Rogers, James Dods, Kathryn Gander, Neil Gander, Olly Graham, David Holmes, Alex Talks.	
3. Minutes of meeting 3 <sup>rd</sup> Mar 2016	Sent out via email to review.	Agreed by all.
4. Matters arising from the minutes	<ul style="list-style-type: none"> <li>• Club clothing; considering Royal clothing with a new design (keep similar colours to the current clothing but with a more modern look). Thoughts from club members needed.</li> <li>• Successful NEXC race.</li> <li>• Agreement with Forestry Commission is now done.</li> </ul>	<ul style="list-style-type: none"> <li>• Shaun to email to members.</li> <li>• Adopted by all.</li> </ul>
5. Statement of Accounts, Club Membership & Funding	<ul style="list-style-type: none"> <li>• The majority of the funding for the new trailbuilding project has been sourced but critically we are short of £4000; looking for <b>funding ideas</b>?</li> <li>• Crowd funding – T-shirt designs have been shared for them to be sold to help raise funds via our funding page.</li> <li>• 4 off applications of £500 each to GSK.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Action all.</b></li> <li>• Olly to progress</li> <li>• Shaun to action.</li> </ul>
6. Trailbuilding	<ul style="list-style-type: none"> <li>• Plans (Pete Lang) shared for the trail from 5 Lanes End to Transmission; naturally splits into 3 sections with the middle section to be started soon using the Tesco funding. Following completion of middle section the climb to link this to Transmission will be next and then finally the trail from 5 Lane Ends to the middle.</li> <li>• Corridor to be cleared by contractor through the trees.</li> <li>• Pete Lang has progressed plans for new blue/red trails. Metcalf's House trail to be visited by ecologist. Blue climb alternative to 666 planned.</li> <li>• GSK volunteer day (Orange Day) with 25 staff plus FC volunteers 19<sup>th</sup> May, decided to work on link from Metcalf's House to track by the ford.</li> <li>• May club build expect low numbers, propose fixing lower berm on Nitrous between rock gardens.</li> <li>• Hi Vis vests are old/smelly and low in numbers, to be washed and new sourced.</li> <li>• New gloves required.</li> </ul>	<ul style="list-style-type: none"> <li>• To be lead by Shaun.</li> <li>• To be lead by Shaun.</li> <li>• Shaun to action.</li> <li>• James and Olly to action.</li> </ul>
7. Coaching	<ul style="list-style-type: none"> <li>• Growing popularity and good progress by the riders. The club now has more qualified coaches which opens further opportunities.</li> <li>• Meeting regarding coaching future plans after the next session.</li> <li>• We are now able to meet Club Mark Status (BC) which brings prestige and some peripheral benefits.</li> </ul>	<ul style="list-style-type: none"> <li>• All involved with coaching.</li> <li>• Olly progressing, need support from others.</li> </ul>
8. Monthly club rides	<ul style="list-style-type: none"> <li>• Good response to our beginner ride advert, with numbers requiring +2 leaders (Shaun, James and Gary as BC qualified).</li> <li>• Agreed to look at rewording of club ride section on our website.</li> </ul>	<ul style="list-style-type: none"> <li>• James to action.</li> </ul>

	<ul style="list-style-type: none"> <li>• June ride in Swaledale to be organised.</li> <li>• Ride for Kaye to be organised; ideas would be appreciated from riders who regularly ride with Kaye.</li> </ul>	<ul style="list-style-type: none"> <li>• Dave to action.</li> <li>• Dave to action.</li> </ul>
9. Calendar of Events	<ul style="list-style-type: none"> <li>• Add Monday's intermediate club rides.</li> </ul>	<ul style="list-style-type: none"> <li>• Shaun to contact Lindsay.</li> </ul>
10. Any other urgent business	<ul style="list-style-type: none"> <li>• BC conference with coaching workshop looked at coaches keeping qualifications up to date; agreed that this was a good idea.</li> <li>• HTB now affiliated to CTC (separate letter with details).</li> <li>• 7 HTB members qualified in April in first aid (outdoor specific).</li> <li>• Require list of coaches and there details.</li> <li>• Coaches/leaders to keep DBS (CRB) checks up to date and register on line (<a href="http://crbdirect.org.uk">crbdirect.org.uk</a>).</li> <li>• Add Lindsay to HTB facebook page.</li> </ul>	<ul style="list-style-type: none"> <li>• Shaun to action.</li> <li>• All coaches/leaders.</li> <li>• Neil</li> </ul>
11. Date and time of next meeting	7.30pm, 7 <sup>th</sup> July 2016, Cross Keys.	



Hamsterley Trailblazers  
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27 April 2016

Dear Club Secretary,

Welcome to Cycling UK, formerly CTC.

Great news that you've joined us at a truly exciting time having now rebranded ourselves with a great new look and feel. The affiliation of Hamsterley Trailblazers is now complete with the membership number 90127533

Organisers Liability Insurance (up to £10m) is in place, providing protection for your officers and volunteer ride leaders with an unlimited capacity. Full details and guidelines are provided in the enclosed fact sheet.

A copy of the magazine 'Cycle' will be sent to your organisation at the above address.

Your group affiliation means that individuals can now affiliate too and enjoy all the benefits available at a discounted annual membership price of £24 per person.

Please forward your membership number 90127533 (Club Code) to your colleagues, which they will need to join via the following website link: [www.cyclinguk.org/join/membership/setup/AFM1](http://www.cyclinguk.org/join/membership/setup/AFM1). In order to complete their application, they will need to enter this number in the box at the bottom of the page.

Affiliation to Cycling UK also provides comprehensive support and guidance for event organisers and access to the Events and Rides listing where you can add your club events and rides free of charge. Visit [www.cyclinguk.org/events](http://www.cyclinguk.org/events) for more information.

Should you have any queries or require further information please contact the Cycling UK Membership department on 01483 238301 or email [membership@cyclinguk.org](mailto:membership@cyclinguk.org)

Best wishes,

Paul Turby  
Chief Executive

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Patron: Her Majesty the Queen. President: Sir John CH/2 Farnham Paul Turby  
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## Organisers' Liability Cover for Cycling UK Affiliated Bodies

This guidance sheet has been produced by Cycling UK, formerly CTC, and Butterworth Spengler Insurance Group to offer guidance as to what an Affiliated Body should look to do to minimise the potential for incidents to occur. Cycling UK however are not authorised to give advice on insurance.

### Organisation included in the insurance

Hamsterley Trailblazers

### Period of insurance

25/04/2016 to 24/04/2017

### How is the insurance provided?

Cycling UK has arranged Organisers' Liability cover for bodies affiliated to Cycling UK and its officers. Cover is given under a cover taken out by Cycling UK with Royal & Sun Alliance under policy number RSAP1587485200. The policy has a maximum liability of £10,000,000 in respect of each incident and is for the period 1 October 2015 to 30 September 2016. Cover provided to you after 30 September 2016 will reflect the cover available to Cycling UK at the time. A copy of the master insurance policy is available on request.

Cycling UK believes that the cover provided meets the needs of affiliated bodies. Cycling UK has *not* assessed individual needs for insurance and you will *not* receive advice or recommendations from Cycling UK about your insurance needs.

Cycling UK arrange this cover via Butterworth Spengler Insurance Group, who are authorised and regulated by the Financial Conduct Authority. You may check this and obtain further information by looking at the [Financial Services Register](#).

### Summary of the cover provided

Affiliated bodies (You) may organise rides primarily for their members. They may also organise 'events' which are rides for both members and the public.

You are covered for rides / events *providing* the ride / event involves fewer than 200 riders. For events involving more than 200 riders, you *must* advise Cycling UK of the details in advance of the event by completing an event registration form.

You are covered for rides / events which are touring competitions, reliability events, audax events, and in record breaking. You are not covered for any form of competitive cycling including time trials or mass start races.

The cover also includes social events run as part of a ride, for example, tea stops or a barbecue for ride participants at the end of a ride and for meetings of your organisation.

If your officers are involved in the running of a ride / event (as a ride leader, marshal, or in a similar capacity), you are covered against claims made against you or your officers for injury or damage caused to a third party.

Rides in collaboration with other bodies are covered *provided* you are clearly the organiser of the ride / event and Cycling UK rules and guidelines are applied to the event.

Your officers are covered while they are a fully paid-up individual member of your organisation. For peace of mind, you are strongly encouraged to register with Cycling UK your officials who you want to be covered.

You are covered provided the ride / event is run in accordance with any guidance issued by Cycling UK *and in particular* that you are aware of all participants on the ride / event, either through collection of names or by completion of an entry form.

'Trips' lasting more than one day and including transport and / or accommodation may constitute a 'package'. Unless organised via a bonded travel operator such as CTC Cycling Holidays and Tours, such a 'tour' *may* be illegal and will not be covered.

### Geographic cover

You are covered for any ride / event which takes place within Great Britain, Northern Ireland, the Isle of Man, or the Channel Islands.

### 'Guest' or non-members

You are covered if a non member on your ride / event causes injury or damage leading to a claim against you.

A Cycling UK guideline is therefore that there should not be more than ten non-members on any one ride, nor should a non-member participate in a CTC ride more than three times. This limitation does not apply to events registered with Cycling UK.

### What to do if there is an accident

If there is an incident which you think may lead to a claim being made against you or your officers, you should follow the guidance in the *Law and Liability for Cycle Activity Providers* advice sheet and complete the *Incident Report Form* immediately. You should also telephone the Cycling UK Accident Line on 0644 736 8452. They will send you a claim form to complete. Fill in the form with as much information as possible and send it together with any supporting information including any letters of claim sent to you to Butterworth Spengler Insurance Group, 20-24 Faraday Road, Wavertree Technology Park, Liverpool L13 1EH quoting the Cycling UK policy number RSAP1587485200.

### What to do if you have a complaint

If you wish to make a complaint about any aspect of the cover provided to you, please speak to us at Cycling UK on 01483 238300. If you remain dissatisfied, you should make a complaint using Cycling UK's Complaints Procedure. Details are on the Cycling UK website at [www.ctc.org.uk](http://www.ctc.org.uk).

### Peace of mind

Royal & Sun Alliance is covered by the Financial Services Compensation Scheme. If they were unable to meet their obligations to you under the Cycling UK policy, you may be entitled to compensation from the scheme.